



VEHICLE THEFT FROM CUSTOMER REPORT

THE CUSTOMER MUST REPORT THE VEHICLE STOLEN TO THE POLICE DEPARTMENT NEAREST TO WHERE THEFT OCCURED. Rental charges will continue until the vin/plate are listed on NCIC (National Crime Investigation Center). PLEASE COMPLETE THE FOLLOWING INFORMATION AND FAX TO 405 775-3078 or email to okctheftandrecovery@hertz.com

Customer's Full Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province/Country: \_\_\_\_\_ ZIP/Postcode: \_\_\_\_\_

Phone Number: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Work) \_\_\_\_\_

Rental Agreement Number: \_\_\_\_\_ Vehicle Number: \_\_\_\_\_

Year/Make/Model: \_\_\_\_\_ License Plate Number: \_\_\_\_\_

Date & Time Theft Reported to Police: \_\_\_\_\_ Date & Time Theft Occurred: \_\_\_\_\_

Police Dept. Reported to: \_\_\_\_\_ Officer's Name: \_\_\_\_\_

If not reported to police, explain why? \_\_\_\_\_

Address of Theft: \_\_\_\_\_ Police Report or Case Number: \_\_\_\_\_

Did you allow anyone else to drive the vehicle? \_\_\_\_ (Y/N) If Yes, whom? Name: \_\_\_\_\_

Address: \_\_\_\_\_ D.O.B: \_\_\_\_\_

Phone Number: (if available) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Work) \_\_\_\_\_

State/License # \_\_\_\_\_ (if available)

Other Relevant Information: \_\_\_\_\_

Was Valet Parking service involved? \_\_\_\_\_ Were you given a receipt? \_\_\_\_\_

Location of Keys at the Time of Theft: \_\_\_\_\_

Was the vehicle Key returned to Hertz? \_\_\_\_ (Y/N) If Yes, to whom and where was it returned?

Employee Name: \_\_\_\_\_ Location: \_\_\_\_\_ Date & Time: \_\_\_\_\_

Location of the Rental Agreement at this time: \_\_\_\_\_

Customer's Statement (What Happened): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Customer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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For Office Use Only: Do not close or do an exchange on the Rental Agreement. Responsible Management will close the Rental Agreement after verifying the Theft Report with Police. OKC Vehicle Control will close out the Rental Record after the vehicle has been listed with the National Crime Investigation Center. IF THE CUSTOMER DOES NOT HAVE THE VEHICLE INFORMATION, YOU MAY COMMUNICATE IT TO THE RENTER SO THEY CAN REPORT THE THEFT TO THE POLICE. IMMEDIATELY FAX TO RESPONSIBLE MANAGEMENT INDICATED IN SECTION C. OF PROCEDURE W7-02. REPORTING VEHICLE THEFTS AND CONVERSIONS.