



Car Availability	
CAZEMEL15JUN-17JUN/APR-9A-6P/CD-xxxxxx	Requesting all car groups with a Corporate Discount Number
CAZES2-4/RT-1800	Requesting all car groups with flight segment reference and number of rental days
CAZEMEL15MAR-18MAR/APR-9A-6P/CD-xxxxxx/VT-ICAR	Requesting a specific car group with a Corporate Discount Number
CS1	Sell car from line 1 of Rate Availability display

E - Voucher	
BN-26xxxxxxxx	Billing number example 26xxxxx
VV-FC	Voucher Validation - Full Credit

Vehicle Guide

Australia Only											
Make/Model	Hertz Vehicle Category	GDS Code	Seats	CD Player	Power Steering	Cruise Control	Air Conditioning	ABS Braking	Dual Airbags	Automatic	Engine Capacity
Economy Auto	A	ECAR	5	1.3L
Compact Manual	B	CCMR	5	1.8L
Compact Automatic	H	CCAR	5	1.8L
Compact Green	G	CXAR/CAAH	5	1.5L
Intermediate Automatic	C	ICAR	5	2.4L
Standard Automatic	S	SCAR	5	2.4L
Standard Hybrid	S2	SDAH	5	2.4L
Fullsize Automatic	D	FCAR	5	3.5L
Fullsize Premium	P	PCAR	5	3.6L
Fullsize Luxury	F	LCAR	5	3.6L
Fullsize Wagon	E	FWAR	5	3.5L
Fullsize Sportswagon	E1	SWAR	5	3.6L
Special Minivan	M	XVMR	12	2.8L
Fullsize 4WD Manual	R	FFMR	5	4.0L
Fullsize Van	T	FVAR/LVAR	8	2.4L
Economy AWD Automatic	V	EFAR	5	2.4L
Convertible Auto	I	PTAR	4	2.2L
Mini Elite	A5	NBAR	4	1.6L
Mini Elite Convertible	I5	NTAR	4	1.6L
Prestige Standard	S5	RDAR	5	2.5L
Prestige Fullsize	P5	WDAR	5	1.8L
Prestige Sports	C5	WSAR	4	1.8L
Prestige AWD	E5	GFDR	5	3.5L

Vehicle Matrix

VEHICLE MATRIX		TYPE		TRANSMISSION	
C Compact	P Premium	C 2/4 Door Car	F 4 Wheel Drive	A Automatic	
E Economy	R Standard Elite	B 2 Door	X Special	M Manual	
I Intermediate	L Luxury	D 4 Door	F SUV	D Auto 4WD	
S Standard	X Special	W Wagon			
F Full size/4 Door	W Luxury Elite	V Passenger Van		FUEL/AIRCON	
G Fullsize Elite		S Sports		R Yes	
N Mini Elite		T Convertible		H Hybrid Air	

Amadeus Cue Card

Direct Sell Entries

DIRECT SELL ENTRY WITHOUT A FLIGHT SEGMENT IN PNR		DIRECT SELL ENTRY WITH A FLIGHT SEGMENT IN PNR	
EG: CSZEMEL12AUG-14AUG/VT-FCAR/ARP-0900-QF508/RT-0900/ID-xxxxxx		EG: CSZES2-15AUG/VT-FCAR/RT-0900/ID-xxxxxx	
CS	Car Sell	CS	Car Sell
ZE	Hertz Vendor Code	ZE	Hertz Vendor Code
MEL	Three Letter Airport Code	S2	Segment Number Relating to Car Booking
12AUG	Pickup Date	-15AUG	Return Date
-14 AUG	Drop Off Date	/VT-FCAR	Vehicle Type
/VT-FCAR	Vehicle Type	/RT-0900	Return Time
/APR-0900	Arrival Time	/ID-xxxxxx	#1 Club Number (Optional)
-QF508	Arrival Flight (Optional)	/BS-xxxxxxx	8 digit TACO number*
/RT-0900	Return Time		
/ID-xxxxxx	#1 Club Number (Optional)		
/BS-xxxxxxx	8 digit TACO number*		
Additional Optional Fields can be added to this sell entry. All Optional Fields MUST be added after the RT field.		Arrival location, date and time are down loaded automatically from the segment number you have related the booking to ie: S2	
*All non-IATA agents must add their Hertz TACO number to the BS- field to gain commission.		Additional Optional Fields can be added to this sell entry. All Optional Fields MUST be added after the RT field.	
		*All non-IATA agents must add their Hertz TACO number to the BS- field to gain commission.	

Please Note: The vehicles shown are examples. Specific makes/models within a car class may vary in availability and features such as passenger seating, luggage capacity, equipment and mileage.

Optional Fields

/PUP-	Pickup Location. This field must be used for specifying a non-airport location. The system will assume an airport pick up if this field is not used. To view codes enter: CQLZEMEL Example: /PUP-MELC60*
/DO-	Drop Location. This field must be used if the drop off location is different to the pick up location. If a fee is applicable, it will appear in a DOC (drop off charge) field. Example: /DO-CNESC60*
/ID-	Hertz #1 or #1 Club Gold Number or Smartcharge Number. Enter the appropriate number into this field so details will download to the Hertz counter. To add or amend any of these numbers to any existing car segment, you must cancel and re-book the segment. Example: /ID-xxxxxxx
/CD-	Customer Discount Program (CDP), Enter the CDP number into this field for the customer's rate. Example: /CD-xxxxxx
/FT-	Frequent Traveller Number. Enter the client's Frequent Traveller number into this field for Frequent Flyer points to be awarded. Example: /FT-QFxxxxxx or /FT-ZE1
/G	Guarantee Information. Enter your Credit Card details or Hertz Charge Card details in this field. Example: /GAX376000000000EXP09000
/BR-	Company Order/Billing Reference number. This field is used to enter company specific details. Example: /BR-xxxxx
/BS-	Booking Source. Enter your 8 digit IATA/TACO number in this field. Example: /BS-020xxxxx
/BA-	Booking Agent. Enter your name or agency reference in this field. Example: /BA-LISAP
/SQ-	Special Equipment Code. Enter any special requests in this field. To view equipment list for a location, enter GGCARZExxx.200 (xxx = OAG Code) Example: /SQ-CST or /SQ-NAV
/TK-PC	Promotional Code. Enter number associated to a promotion in this field. ie: Upgrade certificates Example: /TP-PCxxxxxx
/RC-	Rate Code. Enter the request for a specific rate code in this field. Example: 1. /RC-AQI (Affordable Non prepaid Inclusive LDW - USA Only) 2. /RC-AFA (Affordable Non prepaid UK/Europe rate code) 3. /RC-WOW (to book the World on Wheels International Rate code) 4. /RC-XTRA (to book World on Wheels Inclusive USA rate)
/SI-	Supplementary Information. Enter additional information required for the booking in this field. Only one SI can be entered, however you can use all three examples in one entry. (see example 5) Example 1 /SI-V1-xxxxxx (V1 - followed by voucher number) Note: This field is mandatory for Voucherless Gold Bookings Example 2 /SI-V2-xxxxxx ACCxxxxxx FULL VALUE Example 3 /SI-V2-xxxxxx (V2 - followed by voucher number) Example 4 /SI-PREF MAXIMA (Free Text) Example 5 /SI-CO-xxxxxxx V1-xxxxxx PREF TERRITORY (CO - Company Order/Billing Reference number)

Car Modifications

Note: You cannot modify a pickup location or passenger's name

Modify Pickup Date for Segment 4	4/DT-12MAR
Modify Drop Off Date for Segment 4	4/DD-14MAR
Modify Car Type for Segment 3	3/VT-FCAR
Add to existing text in Supplementary Information for Segment 3	3/SI-*NEW TEXT
Change existing text	3/SI-CHANGE TEXT
Modify CDP number and Request Best Rate for Segment 2	2/CD-xxxxx/RC-BEST
Delete information in Frequent Traveller Field	4/FT-

Note: You can modify more than one field at the same time.
EG: 4/DT-12MAR/DD-14MAR/VT-ICAR/SI-*NON SMOKING CA
For Smartcharge bookings to make modifications, you must cancel and rebook the segment.

Car Locations List

List of locations within a city	CLZEMEL
List of locations by country that has states	CLZEUSCA-C

Hertz AIS

To look up information on a specific location enter: **GGCARZEMEL**

A list of topics and the page numbers are below:

Title	MS50	Address	MS60
Phone	MS70	Opening hours	MS80
Insurance coverage	MS100	Additional equipment	MS200
Additional drivers	MS250	Age requirements	MS300
License requirements	MS350	One Way Rentals	MS400

To access a page, enter MS and the page number. To return to the main menu enter MS1.

Other

Damage/theft/loss	CPOZEMEL/COV
Personal Accident/Belongings	CPOZEMEL/COV
Tax	CPOZEMEL/TAX/SUR
Vehicle Types	CPOZEMEL/VEH

RTSVCCx TO ACCESS THE INFORMATION ON ADDITIONAL SURCHARGES IN THE APPROX TOTAL (x = Segment Number)

Hertz Response Codes

DY	Daily Rate	OSI	Hertz has sent a message referring to your booking. Please check OSI message.
MY	Monthly Rate		This will appear at the end of a confirmation number.
UNL	Unlimited Km/Mi	200K	200 free kms per daily rate
.25	25c per extra km	RG	Rate Guaranteed
RC	Rate Code	BR	Base Rate
CF	Confirmation Number	WY	Weekly Rate
CNTR or	Gold Service confirmed. This will appear at	XD	Extra Day
GOLD	the end of a confirmation number.	MI	Miles
WD	Weekend Rate	DC	Drop-off charge
XH	Extra Hours		
KM	Kilometres		
ES	Estimated Total		